



SARAH HONG

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EDUCATION

Bachelor of Fine Arts · Alma College · Alma, MI · May 2007
Major: Art and Design · Emphasis: Graphic Design · Minor: Spanish
GPA: 3.89

SKILLS

Computer Proficiency:

Microsoft Office (Word, Publisher, Excel, PowerPoint)

Adobe CS4 (Photoshop, Illustrator, InDesign, Dreamweaver)

Adobe Acrobat

PhotoImpact

Working well under pressure, balancing multiple projects

Ability to read and write in the Spanish language

Maintaining a positive, optimistic attitude and having fun under all circumstances

EMPLOYMENT

Chapel Office Assistant · February 2008 - present

Princeton Theological Seminary · Princeton, NJ

Creating bulletins and other print materials for worship services and concerts.

Assisting director of music and minister of the chapel with miscellaneous projects.

Copy and Print Center Associate · August 2007 - present

Staples · Princeton, NJ

Printing, copying and binding and working with customers to find solutions to their printing needs.

Sales Associate · August 2007 - February 2008

Zephyr Gallery · Princeton, NJ

Selling contemporary American crafts produced by artisans from across the country.

Gallery Assistant · March 2005 - May 2007

Flora Kirsch Beck Gallery, Alma College · Alma, MI

As head assistant, I helped to install artwork for each show, coordinate docent schedules, train newer

assistants, crate artwork for shipment, and maintain the gallery storage area.

Student Ministry Coordinator · August 2004 - May 2007

Dunning Memorial Chapel, Alma College · Alma, MI

As the publicity and clerical coordinator, I helped to plan and publicize worship opportunities on campus, maintain worship music database, maintain database of chapel attendees, and send out welcome cards.

Also designed logo for the Chapel and Student Ministry Coordinators.

Designer and Writer · September 2003 - May 2004

Scot Yearbook, Alma College · Alma, MI

Designed pages, created layouts and wrote copy for spreads.

■ ■ ■ INTERNSHIPS

Art Director · September 2005 – May 2006

Paw Print Designs, Alma Community Center · Alma, MI

Designed logo and advertisements, created custom t-shirt designs, printed shirts.

Vacation Bible School Intern · Summer 2005

Presbytery of the Western Reserve · Cleveland, OH

Worked with team of four to design curriculum. Taught music, drama, crafts to elementary students.

■ ■ ■ FREELANCE CLIENTS AND PROJECTS

Candace Whitman, Children's Author · Princeton, NJ

website, business cards, and gift certificates · 2009

Fellowship Brewing Co. · Princeton, NJ

wine labels and emblem for wax seal · 2009

Smudges and Strokes · West Windsor, NJ

website and promotional materials · 2008-2009

Indrani's Ayurvedics · Princeton, NJ

packaging design and promotional materials · 2007-2009

Department of Art and Design, Alma College · Alma, MI

website, posters, exhibition catalogs · 2004-2007

Schoolhouse Goldens and Glengowan Kennels · Lavon, TX

logo design, business cards and letterhead · 2007

Pine River Anthology, Alma College · Alma, MI

Art Director · 2006, 2007

Office of the President, Alma College · Alma, MI

Christmas card · 2006

Alma College Alternative Breaks · Alma, MI

Logo and T-shirt Design · 2005, 2006

■ ■ ■ EXHIBITIONS AND PUBLICATIONS

Alma College Senior Show · 2007

Flora Kirsch Beck Gallery, Alma College · Alma, MI

Annual Juried Student Shows · 2005, 2006, 2007

Flora Kirsch Beck Gallery, Alma College · Alma, MI

10th Annual University of Michigan-Dearborn All-Michigan Open Competition · 2006

Alfred Berkowitz Gallery, University of Michigan · Dearborn, MI

Pine River Anthology · 2006

Alma College · Alma, MI

Michigan Small Colleges' Art Exhibition · 2006

Ella Sharp Museum · Jackson, MI

ACADEMIC AWARDS AND HONORS

Phi Beta Kappa National Academic Honorary · 2006-Present

Omicron Delta Kappa National Leadership Honorary · 2006-Present

Sigma Delta Pi National Spanish Honorary · 2006-Present

Kappa Pi National Art Honorary · 2006-Present

Pamela M. Temple – Marjorie A. Brown Memorial Award for an Outstanding Junior · 2006

Tartan Scholars Award · Alma College · 2003-2007

Music Performance Scholarship · Alma College · 2003-2007

Dean's List · Alma College · 2003-2007

REFERENCES

Available upon request.